

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, JUNE 1, 2020 – 7:00 P.M.
CITY HALL (VIA TELECONFERENCE)
A G E N D A**

1. Call to Order, Mayor David S. Eady
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the June 1, 2020 Mayor and Council Regular Meeting.
5. **CONSENT AGENDA**
 - a. * Minutes of the Regular Session May 4, 2020.
 - b. * Minutes of the Work Session May 18, 2020.
 - c. * Minutes of the Public Hearing May 18, 2020.
6. Mayor's Report.
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns.
9. **Personnel Recommendations for the FY2021 Budget** – We recommend that Council approve the personnel recommendations discussed during the Executive Session on May 4th. The recommendations would be effective July 1, 2020.
10. * **Latham Home Sanitation, Inc.** – Latham Home Sanitation, Inc. recently sent notice to the city of a \$.76 price increase per residential customer for residential garbage and recycling pickup. Council will decide whether to agree to the new terms requested by Latham Home Sanitation, Inc. We recommend that Council request that Latham institute the price increase effective July 1, 2020.
11. * **Operating Budget and Capital Budget for FY2021** – We have attached the Operating and Capital Budgets for FY2021 for approval. We have attached the Budget Resolution.
12. * **Change Order and Budget Amendment for Moore Street Sidewalk Project** – Several large sections of an existing 24' steel storm drainpipe have severely eroded. Per the plans, the sidewalk will be installed over the existing drainpipe. We recommend that we replace the 264 feet of 24' steel storm drainpipe with a high-density polyethylene (HDPE) pipe. The total amount of the change order is \$10,000. We must amend the project budget to account for the change order. We have attached the budget amendment and change order.

13. * **2nd Reading for Ordinance for Health Insurance** – In April, we joined the Georgia Municipal Association’s health insurance plan. As part of the process to join, we needed to adopt the attached ordinance. We reviewed it at the April regular session (1st Reading). Given the timeline to sign up employees, we were not able to have a 2nd reading and adoption. We recommend that Council adopt the ordinance stating that we are joining GMA’s health insurance plan.

14. **FY2020 Bad Debt Expense** – The FY2020 Operating Budget includes \$32,800 for the annual bad debt expense. It is broken down by department with \$22,500 in Electric, \$6,000 in Water/Sewer, and \$4,300 in Sanitation. Our total to be expensed for FY2020 is \$31,982.33. We are requesting approval to expense the bad debt for FY2020.

15. **Invoice Approval**

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY/QUARTERLY CHARGES		
City of Oxford Utilities	Monthly utility charges month of April 2020	2,360.01
GMEBS Life and Health Insurance Program	Monthly employee insurance premiums, June 2020, Invoice #300370	11,175.84
GMEBS Retirement Trust	Monthly Retirement Fund May Inv# 375130	5,972.25
Latham Home Sanitation	Commercial Waste Removal Services April	6,891.38
Newton County Board of Comm.	Water Purchase for April	14,010.00
Newton County Water & Sewerage Authority	Sewer Treatment Fees 3/18/20-4/29/20	7,477.13
Southeastern Power Administration	SEPA Energy Cost (April) Inv. B-20-1743	3132.08
AT&T	March Monthly Charges	1,254.74
Phoenix Personnel	Temporary Services, 5/18 – 5/24	1,001.70
IRS	Federal Payroll Taxes, April 2020	8338.63
PURCHASES/CONTRACT LABOR		
HCS Services LLC	Moore St. Sidewalk Project, Draw #4	35,000.00
Gresco Utility Supply, Inc.	1800’ Reel of Conduit	1,440.00
Gresco Utility Supply, Inc.	Electric Supplies for Moore St. Line Work	12,057.65
Carter & Sloope	Preliminary Engineering Report CDBG water line project	6,000.00

16. **Executive Session** – Personnel.

17. **Adjourn**